



To: All CDL clients
From: Director of Quality Management
Subject : **Requisition requirements**
Date: May 1st, 2018

Dear client,

During a recent routine inspection by L.S.P.Q (Laboratoire de Santé Publique du Québec), they stressed the importance of obtaining valid requisitions that conform to the *Regulation respecting the standards relating to prescriptions made by a physician*¹.

According to the public health Act, the prescriber's information must be clearly indicated on all requisitions received by the laboratory (including electronically generated requisitions). This includes the physician's first and last name (or other qualified prescriber), along with their signature and permit number.

According to the Collège des médecins du Québec, any requisition that does not include the information above is considered invalid and LSPQ recommends that the laboratory refuse those requests, and not proceed with testing.

In addition, we would like to emphasize the importance of ensuring that all requisitions are completely legible to avoid confusion, errors or requisition rejection.

For all questions regarding this memo, please do not hesitate to communicate with the Quality Director, Mona Medina, at: 514 344-8022 extension 242.

Director of Quality Management

¹ Regulation respecting the standards relating to prescriptions made by a physician, CQLR, c. M-9, r. 25.1.